

Board of Directors

Date: [Insert Date]

To: [Board Members' Names]

From: [Your Name]

Subject: Proposal for Amendment to Board Protocol

Dear Board Members,

I am writing to propose an amendment to our current board protocols to enhance our governance processes and improve our operational efficiency. The specific amendment I suggest is as follows:

Proposed Amendment:

[Clearly outline the amendment in detail, including any specific sections of the current protocol that would be changed or added.]

Rationale:

[Explain the reasons behind the proposed amendment, its benefits, and any supporting data or examples.]

I believe that this change will positively impact our organization by [list expected outcomes]. I look forward to discussing this proposal at our next board meeting and hope to gain your support for this important initiative.

Thank you for considering this suggestion. Please feel free to reach out to me with any questions or feedback.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]