

Board Member Dispute Mediation

Date: [Insert Date]

To: [Disputed Board Member's Name]

From: [Your Name]

Subject: Mediation Request Regarding Board Dispute

Dear [Disputed Board Member's Name],

I hope this message finds you well. I am writing to formally address the ongoing dispute between us regarding [briefly describe the nature of the dispute]. I believe it is in the best interest of our organization to seek mediation to resolve these issues amicably.

I propose that we engage a neutral third-party mediator to facilitate a discussion at a time and location that works for both of us. The aim of this mediation is to foster an open dialogue and hopefully reach a resolution that respects both of our perspectives.

Please let me know your availability for this mediation, as well as any preferences you may have regarding the mediator or the process itself. I am hopeful that we can come to an agreement that supports our shared goals for the organization.

Thank you for considering this suggestion. I look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]