

Application for Research Internship

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Recipient Name
Title
Organization Name
Organization Address
City, State, Zip Code

Dear [Recipient Name],

I am writing to express my interest in the research internship position at [Organization Name] as advertised [mention where you found the internship listing]. I am currently a [Your Year, e.g., "junior"] at [Your University] majoring in [Your Major] and I am eager to apply my knowledge and skills in a hands-on research environment.

Throughout my academic career, I have developed a strong foundation in [mention relevant skills or coursework]. My experience working on [mention any related projects or research] has further solidified my interest in [specific area of research]. I am particularly drawn to [mention something specific about the organization or ongoing projects] and I am excited about the opportunity to contribute to such innovative work.

I am highly motivated, a quick learner, and enthusiastic about learning from experienced researchers. I believe that my background in [mention relevant skills or experiences] will allow me to make a meaningful contribution to your team.

Thank you for considering my application. I have attached my resume for your review and I am looking forward to the opportunity to discuss how I can be a valuable asset to your research team. I hope to hear from you soon.

Sincerely,
[Your Name]