

Performance Feedback for [Board Member's Name]

Date: [Insert Date]

Dear [Board Member's Name],

As part of our ongoing commitment to improving governance and ensuring that our board operates at its highest potential, we have conducted a performance evaluation for each board member. This feedback aims to recognize contributions and identify areas for growth.

Strengths

- [Strength 1: Describe the strength]
- [Strength 2: Describe the strength]
- [Strength 3: Describe the strength]

Areas for Improvement

- [Improvement Area 1: Describe the area]
- [Improvement Area 2: Describe the area]
- [Improvement Area 3: Describe the area]

Overall Assessment

[Summarize the overall assessment, including any comments on collaboration, leadership, and commitment to the board's mission.]

We value your contributions and look forward to working together to enhance our board's effectiveness. Should you wish to discuss your feedback further, please feel free to reach out.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]