

Board Member Engagement Assessment

Date: [Insert Date]

Dear [Board Member's Name],

As part of our ongoing efforts to enhance board effectiveness, we are conducting an engagement assessment for all board members. This assessment aims to gauge your level of engagement and satisfaction with our board activities and to identify areas for improvement.

Assessment Overview

The assessment will cover the following areas:

- Participation in meetings
- Contribution to discussions
- Engagement with fellow board members
- Involvement in committees and special projects
- Overall satisfaction with board dynamics

Next Steps

Please complete the attached assessment form by [Insert Due Date]. Your feedback is crucial in helping us foster a more effective and collaborative board environment.

If you have any questions or need further clarification, feel free to reach out to me directly.

Thank you for your commitment to our organization.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]