

Funding Allocation Appeal

Date: [Insert Date]

To: [Board Member's Name]

From: [Your Name]

[Your Position]

[Your Organization]

Dear [Board Member's Name],

I hope this message finds you well. I am writing to formally appeal the recent funding allocation decision made during the last board meeting held on [insert date]. After careful consideration and review of our project's needs, I believe that a reconsideration of the funding amount would significantly benefit our goals and outreach.

[Briefly outline the reasons for the appeal. Include specific details about project goals, how the funds will be used, and the potential impact of increased funding.]

In light of these points, I kindly request that the board reassess the allocated budget and consider adjusting the funding to an amount that reflects the true needs of our project. I am confident that with the additional resources, we can achieve [specific outcomes/impacts that align with the organization's goals].

Thank you for your consideration of this matter. I am looking forward to discussing this further with you and the board members. Please feel free to reach out to me at [your phone number] or [your email address].

Sincerely,

[Your Name]

[Your Position]

[Your Organization]