

# Announcement of Board Restructuring

Dear [Stakeholders/Employees/Board Members],

We are writing to inform you of an important development regarding our organization's leadership structure. After careful consideration and planning, we are initiating a restructuring of our board to better align with our strategic objectives and enhance our effectiveness.

The restructuring will entail the following changes:

- [Name], who has served as [Position], will be stepping down effective [Date]. We thank [Name] for their dedicated service and contributions.
- [New Member Name] will be appointed as [New Position], bringing invaluable experience in [Relevant Experience].
- The board will now consist of [Number] members, aiming for greater diversity and experience across various sectors.

We believe these changes will strengthen our governance and ensure we are well-equipped to navigate the challenges ahead. Your continued support and engagement are vital as we move forward with this new structure.

If you have any questions regarding the board restructuring, please feel free to reach out to [Contact Information].

Thank you for your understanding and support.

Sincerely,

[Your Name]  
[Your Job Title]  
[Your Organization]