

Board Member Role Evaluation

Date: [Insert Date]

To: [Board Member's Name]

From: [Evaluator's Name]

Subject: Board Member Role Evaluation

Dear [Board Member's Name],

As part of our continuous improvement process, we are conducting an evaluation of each board member's role and contributions to the board. Your input and performance are valuable to our governance and strategic direction.

Evaluation Criteria:

- Attendance and Participation
- Expertise and Knowledge Contribution
- Collaboration with Other Board Members
- Adherence to Governance Policies
- Support of Organizational Goals

Please take a moment to reflect on your performance and provide feedback regarding your experience on the board. Your self-assessment and comments will be beneficial for the evaluation process.

We request your response by [Insert Response Date]. Thank you for your ongoing commitment to our organization.

Sincerely,

[Evaluator's Name]

[Evaluator's Title]

[Organization Name]