

# Board Member Review Feedback

Date: [Insert Date]

To: [Board Member's Name]

From: [Your Name]

Subject: Feedback on Board Member Performance Review

Dear [Board Member's Name],

I hope this message finds you well. As part of our annual review process, I would like to provide you with feedback regarding your performance on the board over the past year.

## Strengths:

- [Strength 1]
- [Strength 2]
- [Strength 3]

## Areas for Improvement:

- [Improvement Area 1]
- [Improvement Area 2]

Your contributions have been valuable, and I appreciate your commitment to our mission. I encourage you to focus on the areas listed above to further enhance your effectiveness as a board member.

Thank you for your dedication and hard work. I look forward to your continued involvement.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]