

Board Member Participation Feedback

Date: [Insert Date]

To: [Board Member's Name]

From: [Your Name]

Subject: Feedback on Board Meeting Participation

Dear [Board Member's Name],

I hope this message finds you well. I would like to take a moment to provide you with feedback regarding your participation in the recent board meetings.

Your contributions during the discussions on [specific agenda items] were particularly valuable, especially your insights on [specific insights]. Your ability to articulate complex topics helped the board reach a consensus quickly.

However, I noticed that there were a few instances where [mention any areas for improvement]. Addressing this could further enhance our collaborative efforts.

Thank you for your ongoing commitment to our initiatives and for your proactive engagement. I look forward to continuing our work together and seeing your ongoing contributions.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]