

Board Policy Adherence Confirmation

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

Dear [Recipient's Name],

I am writing to confirm that I have reviewed and understood the board policies that govern our organization. I acknowledge the importance of adhering to these policies to ensure the integrity and effective governance of our operations.

As a member of the board, I commit to uphold these policies and to act in the best interests of [Organization Name]. I understand that my responsibilities include but are not limited to the following:

- Complying with all relevant laws and regulations.
- Maintaining confidentiality of sensitive information.
- Disclosing any potential conflicts of interest.
- Participating actively in board meetings and discussions.

Thank you for your attention to this matter. Should you have any questions or require further information, please do not hesitate to contact me.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Position]