

# Reminder: Upcoming Board Mentoring Program Sessions

Dear [Mentor/Mentee Name],

This is a friendly reminder about the upcoming sessions for the Board Mentoring Program. Please find the details below:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location/Virtual Link]
- **Topic:** [Insert Topic]

We look forward to your participation and believe it will be a valuable experience for all involved. Please feel free to reach out if you have any questions or require further information.

Best regards,

[Your Name]

[Your Position]

[Your Organization]