

# Board Operational Planning Risk Assessment

Date: [Insert Date]

To: [Board Member Names]

From: [Your Name]

Subject: Risk Assessment for Operational Planning

## Introduction

This document serves to outline the risks associated with our upcoming operational planning initiatives.

## Operational Risks Identified

- Risk 1: [Description of Risk]
- Risk 2: [Description of Risk]
- Risk 3: [Description of Risk]

## Assessment of Risks

Risk	Impact	Likelihood	Mitigation Strategy
Risk 1	[High/Medium/Low]	[High/Medium/Low]	[Mitigation Details]
Risk 2	[High/Medium/Low]	[High/Medium/Low]	[Mitigation Details]
Risk 3	[High/Medium/Low]	[High/Medium/Low]	[Mitigation Details]

## Conclusion

In conclusion, it is crucial that we address these risks proactively to ensure the success of our operational planning.

Thank you for your attention to this matter. I look forward to discussing the assessment in our next board meeting.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]