

# Board Training Evaluation Request

Date: [Insert Date]

To: [Board Member's Name]

From: [Your Name]

Subject: Request for Training Evaluation

Dear [Board Member's Name],

I hope this message finds you well. As part of our ongoing commitment to ensuring the effectiveness of our board training programs, we kindly request your feedback on the recent training session held on [Insert Date of Training].

Your insights and evaluations are invaluable, and they will help us enhance future training sessions. Specifically, we would appreciate your thoughts on the following:

- Content relevance
- Trainer effectiveness
- Engagement and interaction level
- Areas for improvement

Please complete the evaluation form attached to this email by [Insert Deadline]. Your feedback will be instrumental in shaping our future training initiatives.

Thank you for your attention to this matter, and for your continued dedication to our board's mission.

Best regards,

[Your Name]

[Your Position]

[Your Organization]