Enrollment Confirmation

Dear [Participant's Name],

We are pleased to confirm your enrollment in the upcoming board training program scheduled for [Date] at [Location].

Below are the details of your enrollment:

• **Program Title:** [Program Name]

• **Date:** [Date]

• **Time:** [Start Time] to [End Time]

• Location: [Location]

Please arrive at least [Number] minutes early for registration. If you have any questions or require additional information, feel free to contact us at [Contact Information].

Thank you for your participation, and we look forward to seeing you at the training!

Sincerely,

[Your Name]
[Your Title]
[Organization Name]
[Contact Information]