

Board Training Agenda

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

Agenda

1. **Welcome and Introductions**
 - Overview of the training objectives
 - Brief introductions of board members
2. **Understanding Board Responsibilities**
 - Overview of governance structures
 - Key roles and responsibilities of board members
3. **Financial Oversight**
 - Understanding financial statements
 - Budgeting and fundraising strategies
4. **Strategic Planning**
 - Setting organizational goals
 - Developing a strategic plan
5. **Risk Management**
 - Identifying potential risks
 - Mitigation strategies
6. **Wrap-Up and Q&A**
 - Review of key takeaways
 - Open floor for questions

Next Steps

Discussion of any follow-up actions and future meetings.

Thank you for your participation!