

Board Mutual Cooperation Agreement

Date: [Insert Date]

To: [Insert Recipient Name]

From: [Insert Sender Name]

Subject: Board Mutual Cooperation Agreement

Dear [Recipient Name],

We are pleased to present this Mutual Cooperation Agreement between [Organization Name] and [Partner Organization Name]. The purpose of this document is to outline the terms and conditions under which both parties will collaborate to achieve common objectives.

1. Objectives

The objective of this mutual cooperation is to [insert specific objectives].

2. Responsibilities

Both parties agree to the following responsibilities:

- [Insert Responsibility 1]
- [Insert Responsibility 2]
- [Insert Responsibility 3]

3. Duration

This agreement will remain in effect for [insert duration] unless terminated by either party with [insert notice period] notice.

4. Confidentiality

Both parties agree to maintain confidentiality regarding proprietary information exchanged during this cooperation.

5. Signatures

Agreed and Accepted:

[Sender Name], [Title]

[Organization Name]

[Recipient Name], [Title]

[Partner Organization Name]

Thank you for your attention to this matter. We look forward to a fruitful collaboration.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]