

Board Cooperative Agreement

Date: [Insert Date]

From:

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

To:

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Subject: Board Cooperative Agreement

Dear [Recipient Name],

I am writing to propose a cooperative agreement between [Your Organization Name] and [Recipient Organization Name]. This agreement aims to establish a framework for collaboration in [brief description of the purpose].

Objectives of the Agreement:

- [Objective 1]
- [Objective 2]
- [Objective 3]

Scope of Cooperation:

- [Scope detail 1]

- [Scope detail 2]
- [Scope detail 3]

Terms and Conditions:

- [Term 1]
- [Term 2]
- [Term 3]

We believe that this cooperation will yield fruitful results for both parties. I look forward to your positive response. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you have any questions.

Thank you for considering this proposal.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]