

# Innovation Funding Request

Date: [Insert Date]

To: [Board Member/Committee Name]

From: [Your Name]

Subject: Request for Innovation Funding Approval

Dear [Board Member/Committee Name],

I am writing to request funding for an innovative project aimed at [briefly describe the purpose of the project and its anticipated impact]. This initiative not only aligns with our organizational goals but also presents a unique opportunity to enhance our competitive advantage in the market.

Project Overview:

- **Project Name:** [Insert Project Name]
- **Objective:** [Insert Objective]
- **Proposed Budget:** [Insert Budget Amount]
- **Expected Outcomes:** [Insert Expected Outcomes]

Through this funding, we aim to [explain what the funding will be used for and how it will help achieve the project goals]. We believe this project will [insert potential benefits, such as increase revenue, improve efficiency, etc.].

I am looking forward to discussing this proposal in more detail during the upcoming board meeting. I am confident that with your support, we can bring this innovative idea to fruition.

Thank you for considering this request. Please feel free to reach out if you have any questions or need further information.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]