

Utility Billing Statement Overview

Date: [Billing Date]

Account Number: [Account Number]

Customer Name: [Customer Name]

Service Address: [Service Address]

Billing Summary:

Description	Usage	Rate	Amount
Electricity	[Usage kWh]	[Rate per kWh]	[Electricity Amount]
Water	[Usage Gallons]	[Rate per Gallon]	[Water Amount]
Gas	[Usage Therms]	[Rate per Therm]	[Gas Amount]

Total Amount Due:

Total: [Total Amount Due]

Payment Information:

Please make payment by [Due Date] to avoid late fees.

Payment Methods: [Payment Methods]

Contact Information:

If you have any questions, please contact us at:

Phone: [Customer Service Phone]

Email: [Customer Service Email]

Thank you for your prompt attention to this matter.