

Board Feedback Acknowledgment

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Address]

Dear [Recipient's Name],

We would like to take this opportunity to thank you for your valuable feedback provided during the recent board meeting on [Insert Date]. Your insights and perspectives are essential in guiding our strategic direction.

We have carefully reviewed your suggestions regarding [specific feedback points], and we are committed to addressing these matters. The board recognizes the importance of [briefly summarize the importance of the feedback] and will take necessary actions to implement the recommended changes.

Please feel free to reach out if you have any further thoughts or concerns. We appreciate your ongoing commitment to improving our organization.

Thank you once again for your contributions.

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]