

Director Employment Agreement

Date: [Insert Date]

[Employee's Name]
[Employee's Address]
[City, State, Zip Code]

Dear [Employee's Name],

We are pleased to offer you the position of Director at [Company Name]. This letter outlines the terms of your employment:

1. Position

Your position as Director will commence on [Start Date]. You will report directly to [Supervisor's Name].

2. Compensation

Your annual salary will be [Salary Amount], payable in accordance with the company's payroll schedule.

3. Benefits

You will be entitled to [list benefits, e.g., health insurance, retirement plans, etc.].

4. Termination

Both you and the company may terminate this agreement with [notice period] notice.

5. Confidentiality

You agree to uphold the confidentiality of all company information during and after your employment.

If you agree to these terms, please sign below and return a copy of this letter to us.

Sincerely,

[Your Name]
[Your Title]
[Company Name]

[Employee's Name] - Signature
Date: _____