

# Board Member Nomination Letter

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Educational Institution Name]

[Institution Address]

Dear [Recipient Name],

I am writing to formally nominate [Nominee Name] for the position of Board Member at [Educational Institution Name]. With their extensive experience in [relevant experience or qualifications], I believe they would be an invaluable asset to our board.

[Nominee Name] has demonstrated exceptional dedication to [relevant area, e.g., education, community service], and their insights and leadership will greatly benefit our institution. I am confident that their contributions will help us achieve our mission and enhance the educational experience of our students.

Please find attached [any relevant documents, e.g., CV, letter of recommendation, etc.]. I hope you will consider this nomination favorably.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Title]

[Your Contact Information]