

Board Member Dispute Resolution Letter

Date: [Insert Date]

To: [Board Member's Name]

From: [Your Name]

Subject: Dispute Resolution

Dear [Board Member's Name],

I hope this message finds you well. I am writing to address the ongoing dispute regarding [briefly describe the issue]. It is important for the cohesion and effectiveness of our board that we resolve these matters promptly.

In the spirit of collaboration, I propose that we schedule a meeting to discuss our differing perspectives and explore possible solutions. I believe that open communication can help us reach a mutual understanding and rebuild trust.

Could you please let me know your availability over the next week? I am committed to finding a resolution that works for both of us, and I appreciate your willingness to engage in this discussion.

Thank you for your attention to this matter. I look forward to your prompt reply.

Best regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]