

# Board Governance Dispute Handling

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Governance Dispute Resolution

We are writing to address the ongoing governance dispute that has arisen within the board of directors, specifically concerning [briefly describe the nature of the dispute]. It is essential that we resolve these issues amicably and in the best interests of [Company/Organization Name].

In accordance with our governance policy, we propose the following steps for resolution:

1. Formal review of the dispute by the Governance Committee.
2. Meeting with all parties involved to discuss concerns and possible solutions.
3. Implementation of a mediation process if necessary.
4. Follow-up evaluation to ensure the resolution is effective.

We believe that open communication is key to resolving this matter and fostering a collaborative environment. Please confirm your availability for a meeting on [suggest a date] to discuss this further.

Thank you for your attention to this important matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Company/Organization Name]

[Your Contact Information]