

# Internal Audit Risk Assessment

Date: [Insert Date]

To: The Board of Directors

From: [Your Name], [Your Position]

Subject: Internal Audit Risk Assessment Findings

Dear Members of the Board,

As part of our commitment to maintaining the highest standards of accountability and transparency, we have conducted a comprehensive risk assessment as part of the internal audit process. The objective of this assessment was to identify, evaluate, and prioritize risks that may impact our organization's ability to achieve its strategic objectives.

## Key Findings

- **Risk Category 1:** [Description of Risk]
- **Risk Category 2:** [Description of Risk]
- **Risk Category 3:** [Description of Risk]

## Recommendations

1. [Recommendation 1]
2. [Recommendation 2]
3. [Recommendation 3]

We recommend that the board review these findings and take appropriate actions to mitigate identified risks. We are available for any discussions or clarifications you may require regarding this assessment.

Thank you for your attention to this important matter.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company]