

# Board Director Evaluation Metrics

Date: [Insert Date]

To: [Board Director Name]

From: [Your Name]

Subject: Evaluation Metrics for Board Directors

## Overview

This letter outlines the evaluation metrics that will be used to assess the performance of board directors for the [Company Name] Board.

## Evaluation Metrics

1. **Attendance and Participation**
  - Attendance at board meetings
  - Participation in discussions and decision-making
2. **Strategic Contribution**
  - Input on strategic initiatives
  - Understanding of industry trends
3. **Commitment and Diligence**
  - Preparation for meetings
  - Engagement in committees and task forces
4. **Leadership and Collaboration**
  - Ability to work effectively with other directors
  - Support for the CEO and management team
5. **Ethics and Compliance**
  - Adherence to company policies and legal requirements
  - Promotion of ethical standards

## Conclusion

The above metrics will be used to evaluate each board member annually. We believe that through this evaluation process, we can continue to enhance our board's effectiveness and contribute positively to [Company Name].

Thank you for your commitment and contributions to the board.

Sincerely,

[Your Name]  
[Your Title]  
[Company Name]