

# Board Performance Review Standards

Date: [Insert Date]

To: [Board Member Name]

Subject: Performance Review Standards

Dear [Board Member Name],

As part of our commitment to continuous improvement and effective governance, we have established the following performance review standards for our Board:

## Performance Review Objectives

- Assess the effectiveness of board meetings.
- Evaluate individual board members' contributions.
- Identify areas for improvement in board practices.
- Enhance overall board performance.

## Review Process

1. Self-assessment questionnaire distribution.
2. Compilation of results and discussion.
3. Establishment of action plans based on feedback.

## Key Performance Indicators (KPIs)

- Attendance and participation in meetings.
- Quality of contributions and engagement in discussions.
- Adherence to board governance policies.

We appreciate your commitment to enhancing the effectiveness of our Board. Please feel free to share your feedback regarding these standards.

Best regards,

[Your Name]

[Your Position]

[Organization Name]