

# Policy Adherence Confirmation

Date: [Insert Date]

To: [Board Executive's Name]

From: [Your Name]

Subject: Confirmation of Policy Adherence

Dear [Board Executive's Name],

I hope this message finds you well. As part of our ongoing commitment to maintaining the highest standards of governance, I am writing to confirm that you have reviewed and adhered to the organization's policies and procedures as outlined in our policy manual.

We appreciate your dedication to compliance and ethical conduct within our organization. Please affirm your adherence to the following key policies:

- Code of Conduct
- Conflict of Interest Policy
- Confidentiality Agreement
- Whistleblower Policy

By signing below, you acknowledge your understanding and compliance with these policies:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Thank you for your continued support in upholding our organizational values.

Sincerely,

[Your Name]

[Your Title]