

# Reminder of Ethical Standards

Date: [Insert Date]

Dear Board Leaders,

As we continue to navigate our responsibilities and commitments, I would like to take a moment to remind everyone about the importance of upholding our ethical standards. These standards serve as the foundation for our decisions and actions and are essential to maintaining trust and integrity within our organization.

Please remember to:

- Act with integrity and transparency in all dealings.
- Avoid conflicts of interest and disclose any potential issues.
- Respect confidentiality and protect sensitive information.
- Commit to inclusivity and fairness in our governance practices.

Let us all work together to foster a culture of ethical behavior and lead by example. Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]