

# Board Risk Assessment Summary

Date: [Insert Date]

To: [Board Member Names]

From: [Your Name/Position]

## Executive Summary

This summary highlights the key risks identified during the latest risk assessment conducted on [Insert Date]. The assessment aims to provide the board with a comprehensive overview of the risks facing the organization and recommended mitigations.

## Risk Assessment Overview

- **Risk Category 1:** [Description] - [Impact] - [Mitigation Strategy]
- **Risk Category 2:** [Description] - [Impact] - [Mitigation Strategy]
- **Risk Category 3:** [Description] - [Impact] - [Mitigation Strategy]

## Conclusion and Recommendations

Based on the assessment, it is recommended that the board considers the following actions:

- [Recommendation 1]
- [Recommendation 2]
- [Recommendation 3]

We appreciate the board's attention to this important issue, and we look forward to discussing this summary in our upcoming meeting.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]