

Board of Directors

Risk Assessment Findings

Date: [Insert Date]

Dear Board Members,

We are pleased to present our findings from the recent risk assessment conducted on [insert project or department name]. The assessment aimed to identify potential risks and recommend mitigation strategies to ensure the continued success of our organization.

Key Findings:

- **Risk Category 1:** [Description of risk, potential impact, and likelihood]
- **Risk Category 2:** [Description of risk, potential impact, and likelihood]
- **Risk Category 3:** [Description of risk, potential impact, and likelihood]

Recommendations:

1. [Recommendation to mitigate Risk Category 1]
2. [Recommendation to mitigate Risk Category 2]
3. [Recommendation to mitigate Risk Category 3]

We recommend that the board reviews these findings and considers the suggestions presented. Continuous monitoring and evaluation of these risks will be essential to safeguard the organization's interests.

Thank you for your attention and support.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]