

# Welcome to the Board

Dear [Board Member's Name],

We are thrilled to welcome you to the Board of [Organization Name]. As a new member, your insights and contributions will be invaluable to our mission.

## Resources for Your Induction

- **Board Handbook:** A comprehensive guide to our policies, procedures, and governance structure. [Link to document]
- **Meeting Schedule:** Upcoming board meeting dates and agendas. [Link to schedule]
- **Contact List:** Key contacts within the organization for your reference. [Link to contact list]
- **Training Materials:** Relevant training sessions and resources available for new board members. [Link to training materials]

## Support Available

We understand that transitioning into a new role can be challenging. Please reach out to the following individuals for assistance:

- **[Name, Title]:** [Contact Information] - For questions regarding board operations.
- **[Name, Title]:** [Contact Information] - For inquiries about specific committees.
- **[Name, Title]:** [Contact Information] - For support on organizational strategy.

We are excited to have you onboard and look forward to collaborating with you. Should you have any questions or need further information, please do not hesitate to reach out.

Welcome once again to the team!

Sincerely,

[Your Name]  
[Your Title]  
[Organization Name]