

Letter of Gratitude

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my heartfelt gratitude for your invaluable contributions to [Organization's Name] as a board member. Your dedication and commitment have played a significant role in our success and progress.

Your insightful perspectives during board meetings and your willingness to take on challenges have not gone unnoticed. We deeply appreciate the time and effort you have invested in furthering our mission and fostering a collaborative atmosphere.

Thank you once again for your exceptional service and commitment. We are fortunate to have you as part of our board, and I look forward to continuing our work together in the future.

Warm regards,

[Your Name]

[Your Title]

[Organization's Name]