

# Letter of Acknowledgment

Date: [Insert Date]

To: [Board Member Name]

[Board Member Address]

Dear [Board Member Name],

On behalf of [Organization Name], I would like to express our heartfelt gratitude for your leadership and dedication as a member of the board. Your contributions and insights have played a vital role in guiding our organization towards achieving its goals.

We truly appreciate the time and effort you have invested, particularly during [specific project or initiative]. Your vision and commitment have not gone unnoticed, and we are thankful to have you by our side.

Thank you once again for your exemplary leadership. We look forward to your continued involvement and support.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]