

Board Member Termination Explanation

Date: [Insert Date]

[Board Member's Name]

[Board Member's Address]

Dear [Board Member's Name],

We are writing to formally inform you of the decision made by the Board regarding your termination as a board member of [Organization Name], effective [Termination Date].

This decision was reached after careful consideration and discussions regarding the direction of the board and the expectations set forth for its members. Despite your contributions, we believe that the alignment of goals and values has diverged.

We appreciate your service to the board and the efforts you have made during your tenure. We wish you the best in all your future endeavors.

If you have any questions or would like to discuss this matter further, please feel free to reach out.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]