

# Board Governance Evaluation

Date: [Insert Date]

To: [Board Members' Names]

From: [Your Name/Position]

Dear Board Members,

As part of our commitment to continuous improvement and best practices in governance, we are conducting an evaluation of our board's effectiveness. This process will allow us to assess our current governance structure, identify areas of strength, and determine opportunities for enhancement.

We kindly ask each member to complete the attached evaluation survey by [Insert Due Date]. The responses will be confidential and used solely for the purpose of enhancing our governance practices.

Thank you for your attention and participation in this important process.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]