

Announcement of New Director

Dear Team,

We are excited to announce the appointment of **[Director's Name]** as the new **[Position Title]** at **[Company Name]**, effective **[Start Date]**.

[Director's Name] brings over **[Number]** years of experience in **[Relevant Field/Industry]**. Prior to joining us, **[he/she/they]** held the position of **[Previous Position]** at **[Previous Company]**, where **[he/she/they]** successfully **[Achievement or Responsibility]**.

We believe that **[Director's Name]** will be a great asset to our team and will help us continue to drive success and innovation at **[Company Name]**. Please join us in welcoming **[him/her/them]** to our organization.

We will be hosting a meet-and-greet session on **[Date and Time]** in **[Location/Virtual Link]**, where you will have the opportunity to get to know **[Director's Name]** better.

Thank you for your continued support, and let's work together to make this transition a smooth one.

Best regards,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]