

# Board Approval Request

Date: [Insert Date]

To: [Board Member Names]

From: [Your Name]

Subject: Request for Board Approval of Strategic Plan

Dear Members of the Board,

I am writing to formally seek your approval for the proposed strategic plan for [Organization Name] for the fiscal year [Insert Year]. After extensive research and discussions with key stakeholders, we have outlined a comprehensive strategy aimed at achieving our goals and enhancing our impact.

The key components of the strategic plan include:

- [Key Component 1]
- [Key Component 2]
- [Key Component 3]
- [Key Component 4]

The anticipated outcomes of implementing this plan include:

1. [Outcome 1]
2. [Outcome 2]
3. [Outcome 3]

I believe that with your support, we can successfully execute this strategic plan and drive our organization towards greater success.

Please let me know if you need any further information or would like to discuss this plan in detail during our upcoming board meeting.

Thank you for considering this request for approval.

Best regards,  
[Your Name]  
[Your Position]  
[Organization Name]  
[Contact Information]