

# Board Approval Request for Research Initiative

Date: [Insert Date]

To: [Board Member Names]

From: [Your Name]

Subject: Request for Approval of Research Initiative

Dear [Board Member Names],

I hope this message finds you well. I am writing to formally request the board's approval for a new research initiative titled [**Research Initiative Title**]. This project aims to [briefly describe the purpose of the research initiative].

The key objectives of this initiative are as follows:

- [Objective 1]
- [Objective 2]
- [Objective 3]

We believe that this research initiative will not only further our organizational goals but also [mention potential impact or benefits].

The estimated budget for this initiative is [insert budget], and we anticipate the project will take approximately [insert timeframe] to complete.

I kindly request the board to review this proposal and grant approval to move forward with this important initiative. Should you have any questions or need further information, please feel free to reach out.

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]