

Confirmation Request for Utility Digital Platform Access

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Utility Provider's Name]

[Utility Provider's Address]

[City, State, Zip Code]

Dear [Utility Provider's Contact Person],

I am writing to request confirmation regarding my access to the digital platform for managing my utility account. My account details are as follows:

- Account Number: [Your Account Number]
- Name on Account: [Your Name]

I would appreciate it if you could confirm my access and provide any necessary details to log in to the platform. This will assist me in managing my account efficiently.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]