

# Letter of Sponsorship Extension

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Position]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to write to you regarding the ongoing partnership between [Your Company Name] and [Recipient's Company Name]. Over the past [duration of sponsorship], we have witnessed numerous positive outcomes from our collaboration. Your support has played a crucial role in [briefly describe the impact of the sponsorship].

As our current sponsorship agreement is set to expire on [expiration date], we would like to express our interest in extending our partnership for an additional [duration of extension]. We believe that continuing our collaboration will not only benefit [specific benefits] but will also enhance the visibility and reach of both our organizations.

We would appreciate the opportunity to discuss this further and explore potential areas for expansion in our partnership. Please let us know a convenient time for you to meet, or feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for considering this extension of our valuable partnership. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]