

Utility Preventative Maintenance Proposal

Date: [Insert Date]

To: [Client Name]

Address: [Client Address]

City, State, Zip Code: [Client City, State, Zip]

Dear [Client Name],

We are pleased to submit our preventative maintenance proposal for the utility services at [Client's Facility/Location]. Our goal is to ensure that all systems remain operational, efficient, and compliant with current regulations.

Scope of Work

- Regular inspections and assessments of utility systems
- Routine maintenance tasks to prevent breakdowns
- Documentation and reporting of maintenance activities
- Emergency response plan for utility failures

Proposed Schedule

Maintenance activities will be conducted [weekly/monthly/quarterly] as agreed upon.

Investment

The total cost for the preventative maintenance services is [Insert Price], payable [Insert Payment Terms].

We believe this proposal aligns with your commitment to operational excellence and sustainability. We look forward to the opportunity to work together.

Should you have any questions or require further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email].

Thank you for considering our proposal. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[Your Phone Number]

[Your Email]