

# Utility Inspection and Maintenance Agreement

**Date:** [Insert Date]

**From:** [Your Company Name]  
[Your Company Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

**To:** [Client Name]  
[Client Address]  
[City, State, Zip Code]

## Subject: Utility Inspection and Maintenance Agreement

Dear [Client Name],

We are pleased to inform you that we will be providing inspection and maintenance services for your utility systems. This agreement outlines the terms and conditions under which these services will be performed.

### Scope of Services

- Regular inspection of utility systems.
- Maintenance services as per agreed schedule.
- Emergency repair services as needed.

### Terms and Conditions

The agreement will commence on [Start Date] and will continue for [Duration]. Either party may terminate this agreement with [Notice Period] notice.

### Fees

The total fee for services will be [Fee Amount] payable [Payment Terms].

Please sign below to indicate your acceptance of this agreement.

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[Your Company Name]  
Authorized Signature

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[Client Name]  
Authorized Signature

Thank you for your cooperation.

Sincerely,

[Your Name]  
[Your Job Title]  
[Your Company Name]