

# Letter of Recognition

Date: [Insert Date]

Dear [Sponsor's Name],

We would like to take a moment to express our heartfelt gratitude for your generous sponsorship commitment to [Event/Project Name]. Your support plays a vital role in the success of our endeavors and helps us make a significant impact in our community.

As a token of our appreciation, we would like to recognize your contributions in the following ways:

- Your logo will be prominently displayed on all event materials.
- A special mention in our press releases and social media promotions.
- Complimentary tickets to the [Event Name] for you and your guests.

Thank you once again for your commitment and support. We look forward to a successful partnership and an impactful event.

Warm regards,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]