

Request for Sponsorship Funding

[Your Name]

[Your Position]

[Your Nonprofit Organization's Name]

[Address]

[City, State, Zip]

[Email Address]

[Phone Number]

[Date]

[Sponsorship Contact's Name]

[Company's Name]

[Company's Address]

[City, State, Zip]

Dear [Sponsorship Contact's Name],

I hope this letter finds you well. I am writing on behalf of [Your Nonprofit Organization's Name], a nonprofit organization dedicated to [brief description of your mission]. We are currently seeking sponsorship funding to support our upcoming project, [Project Name], which aims to [briefly describe the project and its impact].

We believe that your organization, [Company's Name], aligns with our mission and values. By partnering with us, you would not only be supporting a worthy cause but also gaining visibility within our community and creating a positive impact.

We are looking for sponsorship at various levels and are happy to discuss customized sponsorship packages that can include promotional opportunities for [Company's Name]. Our goal is to raise [funding amount] by [deadline date], and we would love to have your support in making this initiative a success.

Thank you for considering our request. I am looking forward to the opportunity to discuss this further and explore how we can work together. Please feel free to reach out to me at [Phone Number] or [Email Address] at your earliest convenience.

Warm regards,

[Your Name]

[Your Position]

[Your Nonprofit Organization's Name]