

# Collaboration Request for Funding Support

Date: [Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a potential collaboration between [Your Organization] and [Recipient's Organization] to [briefly describe the project or initiative]. We believe that our combined expertise and resources can lead to impactful outcomes.

We are seeking funding support in the amount of [specific amount] to help us achieve [specific objectives or goals]. Your organization's commitment to [mention any relevant alignment or interest] makes it an ideal partner.

We would love the opportunity to discuss this proposal in more detail and explore how we can work together to make a difference. Please let me know your availability for a meeting in the coming weeks.

Thank you for considering our request. I look forward to the possibility of collaborating with you.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]