

# Confirmation of Sponsorship Participation

Date: [Insert Date]

To: [Sponsor's Name]

[Sponsor's Address]

Dear [Sponsor's Name],

We are pleased to confirm your participation as a sponsor for [Event Name] scheduled on [Event Date] at [Location]. We appreciate your support and commitment to making this event a success.

Your sponsorship package includes the following benefits:

- [Benefit 1]
- [Benefit 2]
- [Benefit 3]

Please feel free to reach out if you have any questions or require further information regarding the event or your sponsorship.

Thank you once again for your support, and we look forward to your active participation!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]