

Sponsorship Renewal Request

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are reaching out to express our gratitude for your continued support as a sponsor of [Event/Initiative Name]. Your partnership has been instrumental in our success over the past year, and we greatly value the positive impact your contribution has made.

As we prepare for the upcoming year, we would like to formally request the renewal of our sponsorship partnership. With your support, we aim to achieve even greater milestones and reach a larger audience.

We invite you to discuss the opportunities available and how we can enhance our partnership in the coming year. Please find attached a proposal outlining the various sponsorship tiers and benefits for [Event/Initiative Name].

Thank you for considering our request. We look forward to the possibility of continuing our fruitful collaboration. Please feel free to reach out to me directly at [your phone number] or [your email address].

Warm regards,

[Your Name]

[Your Position]

[Your Organization]