

Letter of Request for Continuation of Annual Sponsorship Partnership

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. As we approach the upcoming year, I am writing to express our gratitude for your continued support and to propose the continuation of our annual sponsorship partnership.

Over the past year, your invaluable sponsorship has significantly contributed to [mention specific achievements or impacts]. We believe that together we can achieve even more in the coming year.

We would be thrilled to collaborate with [Recipient Organization] once again and explore new opportunities that align with our mutual goals. We are keen to discuss how we can enhance our partnership and create greater value for both organizations.

Please let me know a convenient time for us to discuss this further. We look forward to the possibility of continuing this beneficial relationship.

Thank you for considering our request. We appreciate your support.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]